

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF LOON LAKE COUNCIL HELD AT  
100 – 1<sup>ST</sup> STREET SOUTH, LOON LAKE, SK  
ON THURSDAY DECEMBER 4, 2025, AT 4:00 P.M.

**Present:**

Mayor Brian Hirschfeld - absent

**Councillors:**

Jon Kemp

Joni Taylor

Mindy Lorenz

Matthew Heon

Administrator Erin Simpson

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*Deputy mayor Jon Kemp called the meeting to order at 4:00 p.m.*

*No conflict of interest was noted.*

175/25

**Agenda**

TAYLOR

That agenda for December 4, 2025, be used as a guideline for this meeting.

Carried

176/25

**Minutes**

LORENZ

That the minutes of November 6, 2025, regular council meeting for the Village of Loon Lake be approved as presented.

Carried

177/25

**January Council Meeting**

HEON

That the January, 2026 Village Council meeting be held on Thursday January 8, 2026, starting at 4:00 p.m..

Carried

178/25

**Correspondence**

KEMP

That the following correspondence having been read can now be filed.

Letter from Rosemarie Falk M.P.

Carried



179/25 **List of Accounts for Approval**

HEON

That the list of payments, including Cheque No. 6051 to Cheque No. 6075 and other electronic payments, totaling \$31,576.56 for the month of November, be approved for payment.

The List of Accounts for Approval shall be attached to and form part of these minutes.

Carried

180/25 **Payroll**

TAYLOR

That the following amounts for payroll be approved as presented.

Payroll October 26, 2025, to November 8, 2025, = \$3,500.10

Payroll November 9, 2025, to November 22, 2025, = \$3,087.56

Carried

181/25 **Bank Reconciliation**

LORENZ

That the Bank Reconciliation for the month of November 2025, be approved as presented.

Carried

182/25 **Statement of Financial Activity**

HEON

That the Statement of Financial Activity for the month of November 2025 be approved as presented.

Carried

183/25 **Monthly Water Reports**

TAYLOR

That the Village of Loon Lake Council accepts the Water Treatment Plant Monthly Report for the month of September and November 2025.

Carried

**Reports**

*Councillor Matt Heon provided an update on Evergreen Terrace operations. Everything is going well.*



184/25 **Building Permit Completion**

KEMP

That the Village of Loon Lake reverse the outstanding building permit renewal fee and applicable interest for Terry Harrison as his outstanding deficiencies have been rectified and building permit can now be closed.

Carried

185/25 **Administrative Agreement Village and RM**

KEMP

That the joint Office Administrative Agreement between the Village of Loon Lake and the RM of Loon Lake, under which the RM provides administrative services to the Village, be renewed at an annual amount of \$71,000 to reflect cost-of-living increases over the past five years.

FURTHER, that the agreement includes annual adjustments to reflect the cost-of-living increases provided to RM employees, and that the Village be notified in advance should any cost-of-living increase exceed 3%.

Carried

186/25 **Library Lights**

TAYLOR

That the Village of Loon Lake proceeds with hiring JEB Electrical to replace the existing 24 tube lighting fixtures throughout the Village building located at 412 Main Street with LED lights and fixtures.

Carried

187/25 **Permit to Operate a Sewage Works**

HEON

That the Village Administrator renew the Water Security Agency permit to Operate for a sewage works system for an additional 5-year term.

Carried

188/25 **Adjournment**

LORENZ

That the meeting be adjourned at 4:47 p.m.

Carried

  
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Mayor

  
\_\_\_\_\_  
Administrator