

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF LOON LAKE COUNCIL HELD AT  
100 – 1<sup>ST</sup> STREET SOUTH, LOON LAKE, SK  
ON THURSDAY JANUARY 9, 2025, AT 5:30 P.M.

**Present:**

Mayor Brian Hirschfeld

Councillors:

Jon Kemp

Joni Taylor

Mindy Lorenz

Matthew Heon

Administrator Erin Simpson

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*Mayor Brian Hirschfeld called the meeting to order at 5:18 p.m.*

*No conflict of interest was noted.*

1/25

**Agenda**

HIRSCHFELD

That agenda for January 9, 2025, be used as a guideline for this meeting.

Carried

2/25

**Minutes**

HEON

That the minutes of December 12, 2024, regular council meeting for the Village of Loon Lake be approved as presented.

Carried

3/25

**Correspondence**

HIRSCHFELD

That the following correspondence having been read can now be filed.

Certificate of Safety Fitness

Responds to dog concern

Carried

4/25

**Council Indemnities**

KEMP

That the July - December Council Indemnity cheque # 5849 to cheque # 5847 totaling \$1,254.24 be approved for payment.

Carried



5/25 **List of Accounts for Approval**

KEMP

That the list of payments Cheque # 5850 to Cheque # 5862 and other payments totaling \$35,145.87 for the month of December be approved for payment. The Lists of Accounts for Approval be attached and form part of these minutes.

Carried

6/25 **List of Accounts for Approval**

KEMP

That the list of payments Cheque # 5863 to Cheque # 5867 totaling \$1,746.01 and incurred to date in 2025 be approved for payment. The Lists of Accounts for Approval be attached and form part of these minutes.

Carried

7/25 **Payroll**

TAYLOR

That the following amounts for payroll be approved as presented.

Payroll November 24, 2024, to December 7, 2024, = \$3,928.45

Payroll December 8, 2024, to December 21, 2024, = \$3,307.71

Payroll December 22, 2024, to January 4, 2025, = \$2,736.13

Carried

8/25 **Bank Reconciliation**

LORENZ

That the Bank Reconciliation for the month of December 2024, be approved as presented.

Carried

9/25 **Statement of Financial Activity**

HEON

That the Statement of Financial Activity for the month of December 2024 be approved as presented.

Carried

10/25 **Monthly Water Report**

HIRSCHFELD

That the Village of Loon Lake Council accepts the Water Treatment Plant Monthly Report for the month of December 2024.

Carried

Reports

*Councillor Joni Taylor reported that the Rec Center will be hosting an online auction again taking place later in February. She also reported that the skating rink should be available for public skating next weekend.*

11/25

Village Appreciation and Donations Items

KEMP

The Village of Loon Lake purchases thirty thermal drinking mugs and have them engraved with the Village of Loon Lake logo on them to have on hand for donation items and appreciation gifts.

Carried

12/25

Meeting Dates

HIRSCHFELD

That the following list of dates will be the scheduled monthly Council meetings dates for 2025:

- Thursday January 9, 2025 @ 5:30 p.m.
- Thursday February 6, 2025 @ 5:30 p.m.
- Thursday March 6, 2025 @ 5:30 p.m.
- Thursday April 3, 2025 @ 5:30 p.m.
- Thursday May 8, 2025 @ 5:30 p.m.
- Thursday June 5, 2025 @ 5:30 p.m.
- Thursday July 3, 2025 @ 9:00 a.m.
- Thursday August 7, 2025 @ 9:00 a.m.
- Thursday September 4, 2025 @ 5:30 p.m.
- Thursday October 2, 2025 @ 5:30 p.m.
- Thursday November 6, 2025 @ 5:30 p.m.
- Thursday December 4, 2025 @ 5:30 p.m.

All meetings are to be held at the Village office located at 100-1<sup>st</sup> street south, Loon Lake, Sk. If the location or above dates need to be changed, public notice will be given in accordance with Section 9 of the Village of Loon Lake Council produces bylaw 10-2021.

Carried

13/25

Annual Appointments 2025

KEMP

That the annual appointments of the Village of Loon Lake for 2025 are as follows:

<b>Organization / Board</b>	<b>Representative 2025</b>	<b>Alternate 2025</b>
Deputy Mayor	Jon Kemp	
Northwest Regional Waste	Brian Hirschfeld	

Doctors House	Brian Hirschfeld	Matt Heon
Fire Board	Jon Kemp	Brian Hirschfeld
Museum Board	Mindy Lorenz	
Development Appeals Board	Western Municipal Consulting *separate motion	
Asset Management Board	Brian Hirschfeld	
Board of Revision (Assessment Appeals)	Western Municipal Consulting *separate motion	
Rec Center	Joni Taylor	
Library Board Member at Large	Joni Taylor	
Library Board Village Representative	Mindy Lorenz	
Evergreen Terrace Board	Matt Heon	Brian Hirschfeld
Loon Lake Health Foundation	Joni Taylor	
Legal Advisor	SUMA Lawyer	
Tax Enforcement Lawyer	Battle River Law	
EMO Coordinator	Wanda Lantz	
Municipal Auditor	Pinnacle Business Solutions	
<b>BUILDING INSPECTORS</b>		
Commercial Inspector	Jeff Sydoruk	
Residential Inspector	Jeff Svoboda	

Carried

14/25

**Board of Revision Appointee**

LORENZ

That pursuant to Subsection 220(1) of *The Municipalities Act*, the VILLAGE OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

15/25

**Secretary for the Board of Revision**

KEMP

That pursuant to Subsection 221(1) of *The Municipalities Act*, the VILLAGE OF LOON LAKE appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

16/25

**Development Appeals Board**

HEON

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the VILLAGE OF LOON LAKE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

17/25

**Development Appeals Board Secretary**

TAYLOR

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the VILLAGE OF LOON LAKE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried



18/25

**Municipal Revenue Sharing Declaration**

HIRSCHFELD

The Council for the Village of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations.
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedure Bylaw; - Updated November 3, 2021
- Adoption of an Employee Code of Conduct.
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

19/25

**Donation Request**

HEON

That the Village of Loon Lake approve Mayor Brian Hirschfeld's request to donate \$1,000.00 to the Loon Lake Recreation Center. The donation will be divided between the curling rink and the Homecoming event as compensation in lieu of payment for the 19 hours the mayor dedicated to repairing the VFD's at the water treatment plant.

Carried

20/25

**Policy 800-05**

LORENZ

That policy 800-05 a policy for water service requests be approved as presented. A copy of the policy will be attached and form part of the minutes.

Carried

21/25

**Adjournment**

HIRSCHFELD

That the meeting be adjourned at 6:45 p.m.

Carried



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Mayor



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Administrator