

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF LOON LAKE COUNCIL HELD
AT 100 – 1st STREET SOUTH, LOON LAKE, SK
ON THURSDAY DECEMBER 7, 2023 AT 4:30 P.M.

Present:

Councilors:

Joni Taylor

David Wright

Jon Kemp

Myrna Molinger

Administrator: Erin Simpson

Regrets: Mayor Brian Hirschfeld

Deputy Mayor Jon Kemp called the meeting to order at 4:30 p.m.

Dave declared a conflict of interest for his dog catching services.

Foreman Calvin Starnes was present at the meeting when it was called to order.

205/23

Agenda

TAYLOR

That the agenda for the December 7, 2023 be used as a guideline for this meeting.

Carried

Foreman Calvin Starnes gave his maintenance report for the month of November.

206/23

Purchase of Membranes

MOLINGER

That the Village of Loon Lake proceed with the capital purchase of 32 new membranes for the RO filters at the Water Treatment Plant at the price of \$1,020.00 per membrane.

Carried

Calvin Starnes left the meeting at 4:44 p.m.

207/23

Minutes

MOLINGER

That the minutes of the November 2, 2023 regular council meeting for the Village of Loon Lake be approved as presented.

Carried

208/23

Dog Catcher Payment

Councilor Dave Wright declared a conflict of interest at 4:47 p.m. and left the Council meeting.

KEMP



That the Village of Loon Lake approve the payment to Dave Wright in the amount of \$450.00 for dog catching services for the month of November.

Carried

Councilor Dave Wright returned to the meeting at 4:49 p.m.

209/23

List of Accounts for Approval

KEMP

That the list of payments Cheque # 5540 to Cheque # 5562 and other payments totaling \$328,705.29 be approved for payment and the Lists of Accounts for Approval be attached and form part of these minutes.

Carried.

210/23

Payroll

WRIGHT

That the following amounts for payroll be approved as presented;

Payroll October 29, 2023 to November 11, 2023 = \$3,023.65

Payroll November 12, 2023 to November 25, 2023 = \$2,785.10

Carried

211/23

Bank Reconciliation

WRIGHT

That the Bank Reconciliation for the month of November, 2023 be approved as presented.

Carried

212/23

Statement of Financial Activity

MOLINGER

That the Statement of Financial Activity for the month of November, 2023 be approved as presented.

Carried

213/23

Monthly Water Report

KEMP

That the Village of Loon Lake Council accepts the Water Treatment Plant Monthly Report for the month of November 2023.

Carried

Reports

Councilor Joni Taylor gave a report on the Rec Center operations. The Fall Market went well. Curling ice is currently being put in.

A handwritten signature in blue ink, appearing to be 'RS' with a superscript '2' to the right.

Councilor Dave Wright gave the dog and cat report. There are still lots of problem dogs at large and Dave has been receiving calls about dog attacks.

Councilor Dave Wright gave the report for the Northwest Regional Waste Management and the new cell is complete.

Councilor Myrna Molinger gave a report on the operations of Evergreen Terrace.

214/23

Mobile Home Removal

WRIGHT

That the Administrator send a letter to property owners of lot 6, block 17, plan 74B13779 giving them until January 19th to have the remains of the burnt mobile home removed or the Village will be pursuing small claims court.

Carried

215/23

Property Request

KEMP

That the Administrator respond to the land owner of lot 23, block 18 plan 74B13779 approving his request to purchase the walk way adjacent to parcel of land. The Village will transfer the title for the parcel once the fence to join the walkway to his parcel of land is complete.

FURTHER the removal of any stumps or debris on the walkway is the responsibility of the purchaser.

Carried

216/23

Contract Operator

KEMP

That effective the first pay period of 2024 the contract rate for the Water Treatment Plant Operator and Waste Water Operator for the Village of Loon Lake be increased by \$500.00 per month.

Carried

217/23

On-call Employee

WRIGHT

That the Village of Loon Lake hire Carlos Huezo as the on-call person to perform daily checks and testing at the water treatment plant and lift station and respond to any issues if they arise. He will be compensated at a rate of \$200.00 per week per facility while on-call. If more than three hours of work are required, he will be compensated at a rate of \$19.00 per hour.

Carried



218/23 **First Reading Bylaw No. 07-2023**

KEMP

That Bylaw No. 07-2023, a Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by way of Rent or Service Charge for the use of Sewer within the Village of Loon Lake, be read a first time.

Carried

219/23 **Second Reading Bylaw No. 07-2023**

WRIGHT

That Bylaw No. 07-2023, a Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by way of Rent or Service Charge for the use of Sewer within the Village of Loon Lake, be read a second time.

Carried

220/23 **Approval to read Bylaw No. 07-2023 be read a third**

MOLINGER

That Bylaw No. 07-2023, a Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by way of Rent or Service Charge for the use of Sewer within the Village of Loon Lake, be given three readings at this meeting.

Carried unanimously

221/23 **Third Reading Bylaw No. 07-2023**

TAYLOR

That Bylaw No. 07-2023, a Bylaw to Fix the Rates to be Charged for the Use and Consumption of Water and to Fix the Rates to be Charged by way of Rent or Service Charge for the use of Sewer within the Village of Loon Lake, be read a third time and approved.

Carried

222/23 **Tax Enforcement**

KEMP

The due to no responds from the property owner the Village of Loon Lake proceed with tax enforcement of the following properties:

Lot 3-6, and 8-9, block 2, plan AS2391

Lot 22, block 4, Plan AS2391

Carried



223/23

Revenue Sharing

WRIGHT

The Council for the Village of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;

Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedure Bylaw; - Updated November 3, 2021

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

224/23

Signs at Rec Center

KEMP

That the Village of Loon Lake authorize the Loon Lake Rec Board to make the appropriate changes to the signage at the Rec Center regarding the 'No Overnight Parking' signs.

Carried

225/23

Welcome to Loon Lake Signage

MOLINGER

That the group of volunteers that have offered to re-paint the welcome to Loon Lake signs prior to the 2025 homecoming be authorized to proceed. The Village of Loon Lake will supply the paint or stain.

Carried

226/23

Adjournment

MOLINGER

That the meeting be adjourned at 6:37 p.m.

Carried



Mayor

Administrator