

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF LOON LAKE COUNCIL HELD
AT 100 – 1st STREET SOUTH, LOON LAKE, SK
ON THURSDAY JANUARY 5, 2023 AT 4:00 P.M.

Present:

Mayor: Brian Hirschfeld

Councilors:

Joni Taylor

David Wright

Myrna Molinger

Jon Kemp

Administrator: Erin Simpson

Mayor Brian Hirschfeld called the meeting to order at 4:00 p.m.

1/23

Agenda

MOLINGER

That the agenda for the January 5, 2023 be used as a guideline for this meeting.

Carried

Conflict of Interest

Councilor Dave Wright declared a conflict for dog catching services.

Jon Kemp declared a conflict due to his son, Joaquin Kemp removing snow at the doctor's house.

Foreman Calvin Starnes was present at 4:00 p.m. when the meeting was called to order and gave his monthly report on the operations of the Village.

4:05 p.m. foreman Calvin Starnes left the meeting.

2/23

Minutes

HIRSCHFELD

That the minutes of the December 8, 2022 regular council meeting for the Village of Loon Lake be approved as presented.

Carried

3/23

Dog Catcher Payment

Councilor Dave Wright declared a conflict of interest at 4:07 p.m. and left the Council meeting.

KEMP



That the Village of Loon Lake approve the payment to Dave Wright in the amount of \$150.00 for dog catching services for the month of December.

Carried

Councilor Dave Wright returned to the meeting at 4:09 p.m.

4/23

Snow Removal Payment

Councilor Jon Kemp declared a conflict of interest at 4:09 p.m. and left the Council meeting.

MOLINGER

That the Village of Loon Lake approve the payment to Joaquin Kemp in the amount of \$30.00 for snow removal services for the month of December.

Carried

5/23

List of Accounts for Approval

MOLINGER

That the list of payments for 2022 Cheque # 5232 to Cheque # 5258 and other payments totaling \$ 46,341.82 as well as the list of payments for January 2023 totaling \$2,114.62 be approved for payment and the Lists of Accounts for Approval are attached and form part of these minutes.

Carried.

6/23

Payroll

KEMP

That the following amounts for payroll be approved as presented;

Payroll November 27, 2022 to December 10, 2022 = \$3,289.51

Payroll December 11, 2022 to December 24, 2022 = \$3,484.04

Carried

7/23

Bank Reconciliation

HIRSCHFELD

That the Bank Reconciliation for the month of December, 2022 be approved as presented.

Carried

8/23

Statement of Financial Activity

WRIGHT

That the Statement of Financial Activity for the month of December, 2022 be approved as presented.

Carried

9/23

Monthly Water Report

KEMP

That the Village of Loon Lake Council accepts the Water Treatment Plant Monthly Report for the month of December 2022.

Carried

Reports

Councilor Joni Taylor gave a report on the Rec Center.

Councilor Dave Wright gave the dog and cat catcher report and there are lots of dogs.

Councilor Dave Wright gave the report for the Northwest Regional Waste Management.

Councilor Myrna Molinger gave a report on Evergreen Terrace and everything is going well.

Councilor Dave Wright gave a report for the NODCA, last NODCA meeting will be January 26, 2023.

10/23

Fidelity Bond

KEMP

That the Village of Loon Lake accept the fidelity bond for the Administrator as presented.

Carried

11/23

Annual Appointments 2023

TAYLOR

That the annual appointments of the Village of Loon Lake for 2023 are as follows:

2023 Village of Loon Lake Representatives		
Organization / Board	Representative 2023	Alternate 2023
Deputy Mayor	Jon Kemp	Brian Hirschfeld
Northwest Regional Waste	Dave Wright	
Doctors House	Brian Hirschfeld	Jon Kemp
Fire Board	Dave Wright Jon Kemp	
Museum Board	Joni Taylor	
Development Appeals Board	Western Municipal Consulting *separate motion	
Asset Management Board	Brian Hirschfeld	

Board of Revision (Assessment Appeals)	Western Municipal Consulting *separate motion	
Rec Center	Joni Taylor	
Library Board Member at Large	Joan Harrison	
Library Board Village Representative	Joni Taylor	Myrna Molinger
Evergreen Terrace Board	Myrna Molinger	
Loon Lake Health Foundation	Myrna Molinger	
Legal Advisor	SUMA Lawyer	
Tax Enforcement Lawyer	Battle River Law	
EMO Coordinator	Wanda Lantz	
Municipal Auditor	Pinnacle Business Solutions	
BUILDING INSPECTORS		
Commercial Inspector	Jeff Sydoruk	
Residential Inspector	Jeff Svoboda	

Carried

12/23

Board of Revision Annual Appointment

HIRSCHFELD

That the Village of Loon Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

13/23

Secretary – Appointment Board of Revision

KEMP

That the Village of Loon Lake appoints Courtney Joseph with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Courtney Joseph is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

14/23

Development Appeals Board

MOLINGER

That the Village of Loon Lake appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

15/23

Secretary – Development Appeals Board

KEMP

That the Village of Loon Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

16/23

Meeting Dates

KEMP

That the following list of dates will be the scheduled monthly Council meetings dates for 2023:

- Thursday January 5, 2023 @ 4:00 p.m.
- Thursday February 9, 2023 @ 4:00 p.m.
- Thursday March 2, 2023 @ 4:00 p.m.
- Thursday April 6, 2023 @ 4:00 p.m.
- Thursday May 4, 2023 @ 4:00 p.m.
- Thursday June 8, 2023 @ 4:00 p.m.
- Thursday July 6, 2023 @ 9:00 a.m.
- Thursday August 3, 2023 @ 9:00 a.m.
- Thursday September 7, 2023 @ 4:00 p.m.
- Thursday October 5, 2023 @ 4:00 p.m.
- Thursday November 2, 2023 @ 4:00 p.m.
- Thursday December 7, 2023 @ 4:00 p.m.

All meetings are to be held at the Village office located at 100-1st street south, Loon Lake, Sk.

If the location or above dates need to be changed, public notice will be given in accordance with Section 9 of the Village of Loon Lake Council produces bylaw 10-2021.

Carried

17/23

First Reading Bylaw 01-2023

WRIGHT

That Bylaw No. 01-2023, a bylaw to repeal bylaw 06-2015 a bylaw to establish the North of the Divide Planning District, be read a first time.

Carried

18/23

Second Reading Bylaw No. 01-2023

KEMP

That Bylaw No. 01-2023, a bylaw to repeal bylaw 06-2015, a bylaw to establish the North of the Divide Planning District, be read a second time.

Carried

19/23

Approval to read Bylaw No. 01-2023 be read a third

MOLINGER

That Bylaw No. 01-2023, a bylaw to repeal bylaw 06-2015, a bylaw to establish the North of the Divide Planning District be given three readings at this meeting.

Carried unanimously

20/23

Third Reading Bylaw No. 01-2023

TAYLOR

That Bylaw No. 01-2023, a bylaw to repeal bylaw 06-2015, a bylaw to establish the North of the Divide Planning District be read a third time.

Carried

21/23

Adjournment

MOLINGER

That the meeting be adjourned at 4:57 p.m.

Carried



Mayor



Administrator