

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF LOON  
LAKE COUNCIL HELD AT 100 – 1<sup>st</sup> STREET SOUTH, LOON LAKE, SK  
ON THURSDAY DECEMBER 8, 2022 AT 4:00 P.M.

**Present:**

Mayor: Brian Hirschfeld

Councilors:

Joni Taylor

David Wright

Myrna Molinger

Jon Kemp

Administrator: Erin Simpson

Mayor Brian Hirschfeld called the meeting to order at 4:00 p.m.

234/22

**Agenda**

KEMP

That the agenda for the December 8, 2022 be used as a guideline for this meeting with the following addition:

EMO Coordinator

Carried

**Conflict of Interest**

*Councilor Dave Wright declared a conflict for dog catching services.*

*Jon Kemp declared a conflict due to his kids removing snow at the doctor's house.*

*Foreman Calvin Starnes was present at 4:00 p.m. when the meeting was called to order and gave his monthly report on the operations of the Village.*

*4:10 p.m. foreman Calvin Starnes left the meeting.*

*Rita Rogers joined the meeting at 4:15 p.m. to review the Village of Loon Lake Strategic Plan and the Village of Loon Lake and RM of Loon Lake Joint Strategic Plan.*

235/22

**Policies**

KEMP

That the following policies be approved as presented and a copy be attached to the minutes:

100-04 Election Officials and Remuneration

100-16 Office Hours Policy

300-03 Use of Municipal Property



900-01 Sick Leave  
900-06 Bereavement Leave  
900-07 Lift Station on-call Compensation Policy  
900-08 Water Plant On-Call Compensation Policy  
900-09 Employee Travel Expense Policy  
900-10 Employee Professional Dues and Fees  
900-11 Employee Code of Conduct Policy  
900-12 Anti-Harassment and Respectful Work Place Policy  
900-13 Disciplinary Policy  
900-14 Educational Support Policy  
900-16 Statutory Holidays Compensation Policy  
Carried

*Rita Rogers left the meeting at 5:00 p.m.*

236/22

**Christmas Thank-you**

HIRSCHFELD

That the Village of Loon Lake authorize foreman Calvin Starnes to spend approximately \$100.00 on an item of his choice at Ace Hardware in Loon Lake as a Christmas thank-you for all the hard work and dedication to our community.

Carried

237/22

**Minutes**

TAYLOR

That the minutes of the November 3, 2022 regular council meeting for the Village of Loon Lake be approved as presented.

Carried

238/22

**Correspondence**

KEMP

That the following correspondence having been read can now be filed.

Community Rink Affordability Grant Received - \$5000.00

SMI changed to Sandbox Mutual Insurance

Carried

239/22

**Dog Catcher Payment**

*Councilor Dave Wright declared a conflict of interest at 5:10 p.m. and left the Council meeting.*

KEMP

That the Village of Loon Lake approve the payment to Dave Wright in the amount of \$600.00 for dog catching services for the month of November.

Carried

*Councilor Dave Wright returned to the meeting at 5:05 p.m.*



240/22

**List of Accounts for Approval**

KEMP

That the list of payments Cheque # 5187 to Cheque # 5226 and other payments totaling \$ 121,753.60 be approved for payment and the list of Accounts for Approval is attached and form part of these minutes.

Carried.

241/22

**Payroll**

MOLINGER

That the following amounts for payroll be approved as presented;

Payroll October 16, 2022 to October 29, 2022 = \$2,799.54

Payroll October 30, 2022 to November 12, 2022 = \$3,986.95

Payroll November 13, 2022 to November 26, 2022 = \$4,398.90

Carried

242/22

**Bank Reconciliation**

KEMP

That the Bank Reconciliation for the month of November, 2022 be approved as presented.

Carried

243/22

**Statement of Financial Activity**

MOLINGER

That the Statement of Financial Activity for the month of November, 2022 be approved as presented.

Carried

244/22

**Council Indemnity**

MOLINGER

That the Council Indemnity for January to June be approved as follows;

Cheque # 5227 Jon Kemp – \$384.39

Cheque # 5228 Myrna Molinger - \$390.00

Cheque # 5229 Dave Wright - \$325.00

Cheque # 5230 Brian Hirschfeld - \$412.68

Cheque # 5231 Joni Taylor - \$384.39

Carried 

245/22

**Monthly Water Report**


WRIGHT

That the Village of Loon Lake Council accepts the Water Treatment Plant

Monthly

Report for the month of November 2022.

Carried



### **Reports**

*Councilor Joni Taylor gave a report on the Rec Center and an update on the lighting of the tree and the Carole festival.*

*Councilor Dave Wright gave the dog and cat catcher report, he running out of places to rehome animals to.*

*Councilor Dave Wright gave the report for the Northwest Regional Waste Management.*

*Councilor Dave Wright gave the report for the NODCA and NODCA has decided to disband.*

*Councilor Jon Kemp declared a conflict of interest at 5:15 p.m. and left the Council meeting.*

241/22

### **Dr. House Snow Removal**

MOLINGER

That the Village of Loon Lake compensate Joaquin Kemp \$10.00 for each time he clears snow from the Doctor's residence.

Carried

*Councilor Jon Kemp returned to the meeting at 5:22 p.m.*

242/22

### **Revenue Sharing**

HIRSHFELD

The Council for the Village of Loon Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;

Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedure Bylaw; - Updated November 3, 2021

Adoption of an Employee Code of Conduct; and

All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

243/22

### **Amend Motion 148/22**

MOLINGER



That Village of Loon Lake amend motion number 148/22 to have the total payments read \$62,687.22 and not \$62,874.22.

Carried

244/22

**Outstanding Accounts Receivable**

WRIGHT

That if the provided list of accounts receivable remains outstanding as of December 31, 2022 that they shall be added onto the applicable tax rolls. FURTHER notice by registered mail be given to any land owners whose outstanding utility bill exceeds their deposit as of December 31, 2022. A list of outstanding accounts shall be attached and form part of these minutes.

Carried

245/22

**Adjournment**

TAYLOR

That the meeting be adjourned at 5:43 p.m.

Carried

  
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Mayor

  
\_\_\_\_\_  
Administrator